

Nursing

Admissions Standards



BCC

BURLINGTON
COUNTY COLLEGE

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New Jersey Board of Nursing Requirements

Nursing licensure is regulated by the New Jersey Board of Nursing. Applicants to all nursing programs in the state must be aware of the Board requirements that must be met prior to applying for the registered nursing licensure examination.

The board policy states that, “The applicant must submit evidence to the Board of Nursing in such form as the Board may prescribe that the applicant:

1. has attained his or her eighteenth birthday;
2. is of good moral character, is not a habitual user of drugs and has never been convicted or has not pleaded ‘nolo contendere, non vult contendere or no vult’ to an indictment, information or complaint alleging a violation of any Federal or State law relating to narcotic drugs;

3. holds a diploma from an accredited four-year high school or the equivalent thereof as determined by the New Jersey State Department of Education;
4. has completed a course of professional nursing study in an accredited school of professional nursing as defined by the board and holds a diploma therefrom.” New Jersey Board of Nursing Regulation 45:11-26a.

A criminal history background check is a prerequisite for registered nurse licensure.

The Burlington County College Nursing Program

is accredited by:

The New Jersey Board of Nursing

124 Halsey Street, 6th Floor, Newark, New Jersey 07102

Telephone: (973) 504-6430

and

National League for Nursing Accrediting Commission (NLNAC)

3343 Peachtree Road, NE, Suite 500, Atlanta, Georgia 30326

Telephone: (404) 975-5000 • Fax (404) 975-5020

General Program Information

Burlington County College offers a two-year, professional nursing program, leading to an Associate of Applied Science degree with a major in nursing. Learning is facilitated through classroom activities, nursing practice labs and clinical experiences in many of our community's healthcare facilities. Upon successful completion of the BCC AAS nursing program, graduates meeting the NJ Board of Nursing requirements are eligible to sit for the New Jersey NCLEX-RN licensing exam.

BCC accepts students into the nursing program twice each year.

Day Program: The day program begins each Fall. Lecture, lab and clinical experiences are scheduled primarily during the day with occasional evening clinical experiences. Students are expected to be available between the hours of 7 am and 4 pm, Monday through Friday.

Evening Program: The evening program begins each Spring. Lecture and lab experiences are scheduled no earlier than 4 pm. Most clinical experiences are scheduled in the evening, beginning at 4 pm, with an occasional day observation or experience. Students are expected to be available between the hours of 4 pm and midnight, Monday through Friday. NOTE: A limited number of evening program spaces are available with evening lectures and labs but day clinical experiences. Students expressing interest in the day clinical slots will be considered on a first come, first served basis. All students will be required to remain with their chosen day or evening clinical experience for the two years they are in the program.

Criminal History Background Check (CHBC) – Students are required to have a criminal background check (CHBC), and urine drug screen (UDS) with results deemed satisfactory by the College as a condition of their admission or initial enrollment and/or continued enrollment. An offer of admissions will not be final and enrollment not permitted until the completion of the background check with results deemed satisfactory by the College. Admissions may be denied or rescinded, or enrollment terminated based upon the results of the CHBC and/or UDS. The CHBC will also validate the applicant's county of residency.

Advanced Standing to the nursing program may be granted on a space available basis for:

- Licensed Practical Nurses (LPNs)
- Transfer students in good standing from other nursing programs

If you are an LPN or transfer student in good standing from another nursing program seeking "Advanced Standing," please refer to the Advanced Standing section of this booklet on page 4.

Academic Advisors are assigned each October by the BCC Counseling Department to first-time, full-time students. Every effort is made for nursing student advisors to be from the nursing program.

Nursing Information Seminars are scheduled regularly throughout the year. Dates and times are available by calling the Nursing Department secretary at 609-894-9311, x1410.

Complaints regarding the BCC nursing program may be sent to the NJ Board of Nursing and/or the NLNAC.

Application Steps

To be considered for placement into the BCC nursing program, students must:

1. apply to BCC – in person or online at www.bcc.edu.
 2. provide proof of high school graduation or successful completion of GED exam.
 3. provide proof of successful completion (final grade of C or higher) of high school or equivalent algebra, general biology with lab, and general chemistry with lab. BCC college equivalent courses are Elementary Algebra (MTH 075), Biology and Human Affairs with lab (BIO 120/121) and Chemistry with lab (CHE 107/108).
 4. pass the Accuplacer Placement Test in reading, English and math and successfully complete any remediation indicated by the test.
 5. pass the nursing assessment ATI-TEAS Version V test with an individual total score of 60% or higher. The test must be passed no longer than 3 years prior to beginning the BCC nursing program. Students register to take the ATI-TEAS online at www.bcc.edu. Click on *Academic Support*, then *Test Center* and choose “ATI-TEAS Nursing Assessment Registration and Payment.” The ATI-TEAS Version V test is administered at the Pemberton campus Test Center. Contact the BCC Test Center at ext. 1665 after you have registered for the test online.
- NOTE: The Nurses Entrance Test (NET) with a minimum passing score of 70% composite, within 3 years prior to beginning the BCC nursing program, will be accepted in lieu of the ATI-TEAS Version V test.*
6. any student educated outside of the USA for high school and/or college must also pass the TOEFL (Test of English as a Foreign Language). Official TOEFL scores must be less than 2 years old. Required internet-based scores are: Reading 22, Listening 22, Speaking 26, and Writing 25. TOEFL sites can be found through the internet. All official TOEFL scores must be submitted with the “Intent-to-Enroll Form” to be considered for admission to the nursing program.
 7. maintain a minimum GPA for BCC courses of 2.50. GPAs at other educational institutions do not transfer.
 8. obtain an Intent-to-Enroll form from the Student Services Office in Parker Center on the Pemberton campus, and return the form by USPS mail to the Admission Office per the instructions at the top of the form. The Intent-to-Enroll form activates the student file for consideration for the nursing program, and forms are dated for a specific semester. Intent-to-Enroll forms for Fall admission may be picked up starting October 1 and mailed starting November 1. Intent-to-Enroll forms for Spring admission may be picked up starting March 1, and mailed starting April 1. The Intent-to-Enroll forms are available at the Pemberton Student Services area only. *Intent-to-Enroll forms must be mailed to the Admissions Office.* Only Intent-to-Enroll forms postmarked starting November 1 (Fall admission) and thereafter, or April 1 (Spring admission) and thereafter, will be considered for admissions. Forms postmarked before these dates will not be accepted for consideration for nursing program admission. **No hand delivered forms will be accepted at any time.** Intent-to-Enroll forms will be accepted until the class has been filled. Intent forms received after that time will be returned.

Additional Application Information

It is the student's responsibility to meet all admissions and graduation criteria, and to be sure any documentation needed is submitted to the Admissions Office in a timely manner.

Students must submit a new Intent-to-Enroll form for each semester they wish to be considered. Applications do NOT carry from one semester to another.

In the event that the number of qualified applicants exceeds the number of available seats, priority will be established on the basis of county residency and number of program-related, non-nursing courses successfully completed with final grades of C or higher.

After applying to BCC, students who have taken program-related courses at other colleges must have official transcripts sent from that college directly to the Admissions Office for evaluation and awarding of appropriate credits on their BCC transcript. NOTE: Anatomy/Physiology and Microbiology courses must have been completed within 10 years prior to beginning the BCC nursing program. If the Anatomy & Physiology and Microbiology courses are older than 10 years but the final grade was a C or higher, the student may retake or audit only the lecture portion of these science courses.

College transcripts from educational institutions outside of the USA must be evaluated by World Educational Services (WES) before being submitted to the Registrar's Office.

Advanced Standing (LPNs, nursing transfer students)

Advanced standing students are accepted on a space-available basis with preference given to in-county residents. Advanced standing students are required to:

- meet all admissions criteria as listed in the Steps to Applying,
- pass the NUR 103, Medication Administration, course and
- have completed all pre-requisite general education and science courses.

LPNs: may apply to take either NUR 119, Fundamentals of Nursing, or NUR 120, Nursing of Families. If accepted to begin with NUR 120, NUR 119 credit will be awarded only after successfully completing NUR 120.

Nursing Transfer: To qualify as a nursing transfer student, the student must have completed their last clinical nursing course with a grade of "C" or higher at their previous educational institution within 12 months prior to starting the BCC nursing program. Transfer of nursing courses will be evaluated on a course-by-course basis for appropriate placement into the BCC program by the Associate Dean of Nursing.

After applying to BCC, LPNs and nursing transfer students should contact the Nursing Department (609-894-9311, x1410) to schedule an advising appointment.

High School Seniors

A minimum number of seats are reserved for students wishing to enter the program within 8 months of graduating from high school. High school seniors interested in the

BCC nursing program are encouraged to make an appointment to meet with the Associate Dean of Nursing prior to application.

Readmission Students

To be considered for readmission into the nursing program, students must re-enter the program by the beginning of the third nursing semester after the last successfully completed clinical nursing course. Readmission and clinical placement will be considered on an individual, space-available basis only. Students wishing to re-enter the BCC nursing program later than the third semester after their last successful

nursing clinical course, must reapply for the first nursing course via the BCC Admissions Office, meeting the admission and graduation requirements in place at that time.

To be considered for readmission, students must submit a letter to the Associate Dean of Nursing requesting readmission. Students who are unsuccessful in more than one nursing course will not be considered for readmission to the program.

Once You Have Been Accepted

Letters of acceptance will be mailed by the Admissions Office no later than April 15 for the following Fall day program, and no later than October 15 for the following Spring evening program. A non-refundable \$100 deposit and a “clear” criminal history background check (CHBC) and urine drug screen (UDS) are required within 14 days of your acceptance into the program to hold your place.

The offer of admission into the BCC nursing program will not be final until students complete a Criminal History Background Check (CHBC) and Urine Drug Screen (UDS). The CHBC and UDS are ordered through accessing the Adam Safeguard website within the time allotted on

the acceptance letter. Admission may be denied or rescinded, or enrollment terminated, based upon the results of the CHBC and/or the UDS.

Prior to beginning the first nursing course, the nursing department will contact students with additional information. This information includes, but is not limited to:

- proof of current CPR for the Professional Rescuer or CPR for the Professional Healthcare Worker,
- current health insurance (either personal or through the College),
- a completed physical exam form provided by the program.

Technical Standards

All students admitted to the Burlington County College nursing program must meet technical standards and maintain satisfactory demonstration of these standards for progression through the program. It is the student's responsibility to notify their semester course leader of any changes in their ability to meet technical standards.

To provide quality nursing care, the student must:

1. possess the senses of vision, touch, hearing, taste and smell. Assistive technology, such as glasses, contact lenses and hearing aides are acceptable to enable the student to achieve functional use of the senses.
2. have sufficient motor capability to carry out assessment activities.
3. be able to lift, turn, transfer, transport and exercise the patient.
4. have the physical ability to perform CPR.
5. be able to bend, squat, reach, kneel and balance.
6. be able to constantly lift 10 pounds, frequently lift 25 pounds and occasionally lift 50 pounds.
7. be able to effectively communicate both verbally and in writing utilizing the English language.

Criminal History Background Check (CHBC) and Urine Drug Screen (UDS)

Students are required to have a criminal history background check (CHBC) and urine drug screen (UDS) performed with results deemed satisfactory by the College as a condition of their admission or initial enrollment and/or continued enrollment. An offer of admission will not be final and enrollment not permitted until the completion of the background check and drug screen, with results deemed satisfac-

tory by the College. Admissions may be denied or rescinded, or enrollment terminated based upon the results of the CHBC and/or UDS. "Adam Safeguard," a New Jersey investigations firm, conducts the check. The student will pay the cost of the CHBC and UDS directly to "Adam Safeguard" via credit card or money order. The CHBC will also validate the applicant's county of residency.

Student Malpractice Insurance

The College provides student malpractice insurance when registering for nursing clinical courses. Students are auto-

matically enrolled on the blanket policy, and the charge is assessed through their tuition bill.

Medication Administration Policy

All students must pass a test on medication administration prior to entering the second nursing course (NUR 120). The Medication Administration test must be taken no more than 12 months prior to entering the nursing program. A student must pass the test with a grade of 90% or greater within three attempts. If unsuccessful within three attempts, the student cannot continue in, nor be readmitted into the BCC nursing program.

To help students prepare for the test, an elective medication

administration course (NUR 103) is offered during Summer 1 and 2 and January intercessions.

There are two opportunities to take the test by independent study during the first nursing course, NUR 119. The nursing program does not offer tutoring to take this test independently.

The textbook is available for purchase in the College Bookstore.

Financial Aid Information

Financial assistance may be available through state or local scholarships, work-study program, Federal Pell grants and guaranteed student loans. For more details on these programs

contact the Financial Aid Office at 609-894-9311, ext. 1249 or the BCC Foundation Office at ext. 2511.

Elective Nursing Courses

The nursing program offers the following two elective courses:

NUR 103, Medication Administration

1 cr.

This course focuses on the ability to accurately prepare dosages for medication administration. Basic principles are introduced for use as guidelines for maximum amounts of medication and their forms (pills, milliliters, drops-per-minute) to be administered. It discusses converting among household, apothecary and intravenous dosages. It stresses reading and interpreting medication labels and adult and pediatric dosages.

This course is offered both Summer sessions and the January intercession. This course is required for LPNs applying for advanced standing.

NUR 127, Pharmacology Essentials

3 cr.

This course introduces the principles of pharmacokinetics and pharmacotherapy. It presents current content with regard to contemporary medications in relevant drug groups. Critical thinking case studies highlight pertinent information.

This course is traditionally offered during Summer I. Students must have completed one nursing clinical course to be eligible to take this course.

Nursing Major

The only course substitutions that will be accepted are upper level Anatomy and Physiology (BIO 208/209 and BIO 212/213) and Microbiology (BIO 221/222) courses.

Required Courses and Suggested Sequence

The pre-requisite for NUR 119, Fundamentals of Nursing, is admission to the BCC nursing program.

SEMESTER 1

NUR 119	Fundamentals of Nursing	7 cr
ENG 101	College Composition I	3 cr
* PSY 101	General Psychology I	3 cr
* BIO 110/111	Anatomy/Physiology I/Lab	4 cr
	Total credits	17 cr

SEMESTER 2

NUR 120	Nursing of Families	9 cr
* BIO 114/115	Anatomy/Physiology II/Lab	4 cr
* PSY 256	Developmental Psychology	3 cr
	Total credits	16 cr

SEMESTER 3

NUR 214	Nursing of Patients in Stress	8 cr
* BIO 155/156	Microbiology/Lab	4 cr
* CHE 210	Nutrition	3 cr
	Total credits	15 cr

SEMESTER 4

NUR 215	Advanced Concept/Nursing Practice	9 cr
* NUR 216	Management/Professional Issues	1 cr
ENG 102	College Composition II	3 cr
PHI 101	Introduction to Philosophy	3 cr
	Total credits	16 cr

SUMMER DURING THE PROGRAM

MTH 107	Intro to Statistics	3 cr
SOC 101	Principles of Sociology	3 cr
	Total credits	6 cr

* Indicates co-requisite course.
Co-requisite course must be taken prior to or with (but not later than) the nursing course with which it is listed.

NOTE: ALL GENERAL EDUCATION AND SCIENCE COURSES MAY BE TAKEN EARLIER THAN SUGGESTED.

All information in this booklet is subject to change. Every effort will be made to apprise applicants of any changes affecting admission.

As an Equal Opportunity/Affirmative Action institution, Burlington County College affords equal vocational opportunities to qualified individuals regardless of race, color, religion, sex, national origin, age, handicap (as defined by Section 504), ancestry, place of birth, marital status or liability for military service in the operation of its programs and activities (including admissions, access to programs and course offerings, physical education, intercollegiate and intramural athletics, counseling, employment, use of facilities, and college-sponsored extracurricular activities). This is in accordance with Title VI of the Civil Rights Act of 1964 (which prohibits discrimination on the basis of race, color, and/or national origin), Title IX of the Education Amendment of 1972 (which prohibits sex discrimination), Section 504 of the Rehabilitation Act of 1973 as amended and the Americans with Disabilities Act/ADA (which prohibit discrimination against otherwise qualified handicapped people), and other applicable laws and regulations. Copies of the Dispute Resolution for Students with Disabilities is available from Mr. Ronald Brand, Title IX and Section 504 Coordinator, located in Academic Building, room 336 on the Pemberton campus or by calling him at (609) 894-9311, ext. 1262.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION INSTITUTION (M/W)



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